

Trails Coordination



Trails Coordination

ANNUAL WORKFLOW

Trails Coordination

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✓ **Step by Step Review**

Trails Coordination

ANNUAL WORKFLOW

- ✓ **Step by Step Review**
- ✓ **Identify “Key Agreements” within the Workflow**

MLR

What is the  relationship?



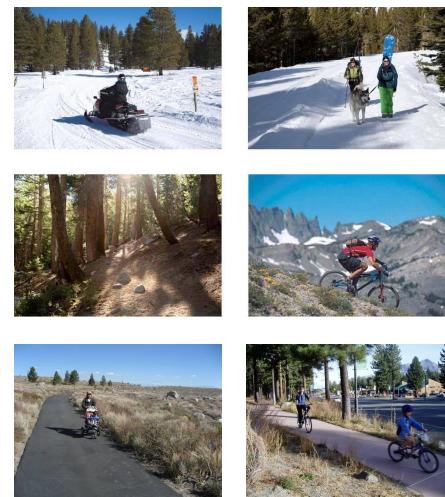
**TOWN OF MAMMOTH LAKES SERVICES AGREEMENT BETWEEN THE TOWN OF MAMMOTH LAKES AND
MAMMOTH LAKES RECREATION (MLR)
EXHIBIT “B” Fiscal Year (FY 14-15) Deliverables**

5. Mammoth Lakes Trail System

- Act as the lead organization and contact point with TOML staff interactions with USFS for strategies, funding, and projects.
- Collaborate with the Town and partners on providing recommendations to Town Council for the continuation, prioritization, implementation, and design of programs and services to support the Mammoth Lakes Trail System and the leveraging of the annual \$300,000 allocation for the MLTS committed through FY 16-17.
MLR will focus on delivering the following:
 - Based on annual Council project approvals MLR will initiate implementation of directed projects and coordination with partners, including projects in FY 14-15 and development of project list and budget for FY 15-16.
 - MLR will review and confirm the list of initial trails to be incorporated in the SHARP NEPA review by December 31, 2014 and recommend a level(s) of funding to be committed for future SHARP area trail maintenance.
 - MLR will review the Lakes Basin Special Study (LABSS) and recommend a level of action to be taken by the Town Council by February 1, 2015 in regards to the LABSS document.
 - MLR will develop recommendations including funding levels for proceeding forward with implementation of LABSS.
 - Projects implemented under the Town and USFS MOUs, permits and agreements will receive the Town and USFS review and approval prior to implementation.
- Engage with the Town on the oversight and ongoing development of the mammothtrails.org website, with planned (possible) transition of website management or support to MLR, pending USFS review, coordination with the Town and continued work with current partners, targeted for September 2015.



MAMMOTH LAKES TRAIL SYSTEM



**Town of Mammoth Lakes Trail
System Master Plan**

Adopted: October 19, 2011

Other TOML Multi-Modal Transportation Documents

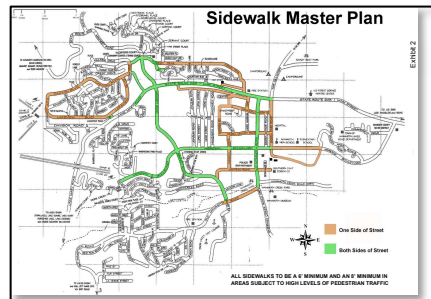
MAMMOTH LAKES TRANSIT PLAN

Prepared for the
Town of Mammoth Lakes

Prepared by
LSC Transportation Consultants, Inc.
P.O. Box 5875
2690 Lake Forest Road, Suite C
Tahoe City, California 96145
530/583-4053

March 27, 2000

LSC # 987470
Mammoth Transit Plan Draft 4 HS.wpd



General Bikeway Plan



Town of Mammoth Lakes, CA
February 2014

“The Town of Mammoth Lakes Trail System Master Plan was conceived as a way to guide the development of an extensive, integrated, year-round trails network for the Town of Mammoth Lakes which will improve mobility and quality of life for residents, and provide the widest range of outdoor experiences for both residents and visitors.”

“Trail System Master Plan – Executive Summary” – October, 2011

“The trails network will also support sustainable economic development, allowing Mammoth Lakes to grow its economy while maintaining the desirable characteristics that have brought residents and visitors here in the first place.”

“Trail System Master Plan – Executive Summary” – October, 2011

“A year-round trail system is essential to sustain Mammoth’s recreation-based economy.”

“Trail System Master Plan – Vision, Goals and Objectives” – October, 2011

WHAT'S DIFFERENT THIS TIME AROUND?



Program Management Must Be

- **Effective**
- **Efficient**
- **Timely Implementation**

WHAT'S DIFFERENT THIS TIME AROUND?



Program Management Must Be

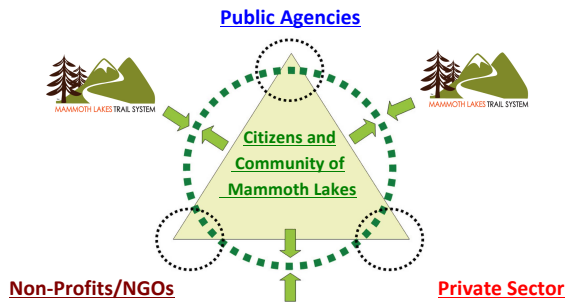
- **Effective**
- **Efficient**
- **Timely Implementation**

The MLTS program must be coordinated and managed at a central point which will be accountable for MLTS Program outcomes.

Mammoth Lakes Trail System 2006/2012

Over 70 Partnered Projects

Mammoth Lakes Trail System "Summary of Partnered Efforts 2006 – 2012"



This 'partnership triangle' shows the relationships between public agencies, the private sector, nonprofit organizations and the community of Mammoth Lakes who have all worked together on over 70 partnered projects to build and enhance the Mammoth Lakes Trail System since 2006.

Partners Include (per order of Summary):

Volunteers	Town of Mammoth Lakes
Mammoth Mountain Ski Area	Mammoth Lakes Trails and Public Access Foundation
United States Forest Service/Inyo National Forest	Sherwins Working Group
Sierra Nevada Conservancy	Friends of the Inyo
Developers' Forum	Mammoth Trails
Sherwin Area Recreation Plan Trails Technical Committee	Chadmar Group
The Plum Family	Westin Monache Resort
Mono County	Measure R Committee
The Voters of Mammoth Lakes	Measure U Committee
Mammoth Lakes Tourism	Eastern Sierra Interpretive Association
National Forest Foundation	



March 21, 2013



Enhancement of the Mammoth Lakes Recreation Product "The Mammoth Lakes Trail System: Product Development and Construction 2006 - 2012" Estimated Investment + Project Summary

PRODUCT DEVELOPMENT

First Steps	\$ 68,308.00
"Planning" + "Information Systems"	\$ 250,000.00
Trail System Master Plan	\$ 50,000.00
Measure R Campaign	\$ 167,893.88
MLTPA Grants and Organizational Development	\$ 381,535.00
Town of Mammoth Lakes Grants (awarded)	\$ 381,535.00

Total Product Development 2006-2010 = \$ 917,736.88

PRODUCT CONSTRUCTION AND DEVELOPMENT

USFS and Town of Mammoth Lakes Construction Projects (2006-2012)	\$ 17,568,000.00
"Lake Mary Road Bike Path Project" + "Work on Lake Mary Road" + "Bike Path Wayfinding and Signage" + "Twin Lakes Parking Lot and Trailhead Improvements" + "Trail System Gap Closure at Sherwin Street"	\$ 957,060.00
MLTPA Measure R Contracts from MLTPA Measure R Applications (2009-2012)	\$ 492,771.00
Leveraged funds to benefit Measure R contracts from MLTPA Applications (2009-2012)	\$ 51,499.00
Percentage relationship of leveraged funds to Measure R contract funds =	51.49%
Additional Projects and Funding	\$ 229,991.62
"Maintenance" + "Operations" + "Planning" + "Fundraising"	

Total Product Construction and Development 2006-2012 = \$ 19,247,822.62

VOLUNTEER HOURS: Citizen, Community + MLTPA Board of Directors

Value of Total Volunteer Hours using \$21.79 as the multiplier*	\$ 277,059.85
Total community volunteer hours for MLTPA MR contract projects (2009/2012) =	8,634
Total MLTPA Board volunteer hours (2007/2012) =	1,176
Total "Summer of Stewardship: Trail Days" volunteer hours (2009/2012) =	2,906
Total Volunteer Hours (2007/2012) =	12,715

*NB: Please see http://www.independentsector.org/volunteer_time

Total Value of Volunteer Hours* = \$ 277,059.85

Total Estimated Investment in Mammoth Lakes Trail System 2006-2012 = \$ 20,442,619.35

SPECIAL TAX MEASURES

Revenue from Measure R: October 2008 - December 2012	\$ 3,921,271.00
Percentage of Measure R spent on MLTS via MLTPA MR contracts to date =	24.41%
Revenue from Measure U: October 2008 - December 2012	\$ 1,179,180.80
Percentage of Measure U spent on MLTS via MLTPA contracts to date =	0.00%
Percentage of special tax measures spent on MLTS via MLTPA contracts to date =	18.76%

Prepared by MLTPA - April 2, 2013



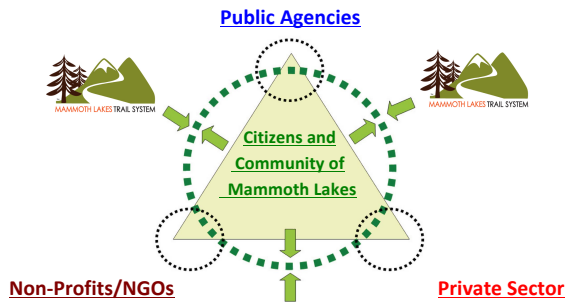
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Mammoth Lakes Trail System 2006/2012

Over 70 Partnered Projects

Over \$19,000,000 Invested

Mammoth Lakes Trail System "Summary of Partnered Efforts 2006 – 2012"



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Prepared by MLTPA - April 2, 2013



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Mammoth Lakes Trail System 2012/2014

MLTS CC Recommended Projects



MAMMOTH LAKES TRAIL SYSTEM COORDINATING COMMITTEE MASTER PROJECT & BUDGET TRACKING LIST FOR FY 2014-2015

CODE	PROJECT + DESCRIPTION	Budget	2012-13 FUNDS CARRY-OVER TO FUTURE YEARS	APPROVED 2013-14 FUNDING	CARRY-OVER AVAILABLE FOR 2014-15	2014-15 MLTSCC & REC. COM. SUGGESTED FUNDING	TOTAL PROJECT FUNDING AVAILABLE AS OF 4-30-14	CURRENT STATUS	NEXT ACTION/NOTES
ADMINISTRATION									
111	MLTS GOVERNANCE: MLTS Coordinating Committee & Annual Budget - Convening and staff support for the MLTS Coordinating Committee (MLTS CC) in conjunction with the MLTS Management Program (project 411).	4		\$31,900.00	\$0.00	\$19,755.00	\$19,755.00	50% for Administration of the MLTSCC from the \$29,500.00 consultant contract + \$10,050.00 est. staff time for FY 2014-2015.	
	MLTS GOVERNANCE: MLTS Facilities for TOML CIP - Tracking of projects in the Town's Capital Improvement Plan (CIP).	4	\$3,000		\$3,000.00	\$0.00	\$3,000.00	To be used by MLTSCC as contingency	
			2013-2014						
	MLTS GOVERNANCE: MLTS Implementation Plan - Further refinement of Trail System Master Plan project implementation recommendations to be coordinated with the MLTS CC (project #421).	4			\$0.00	\$0.00	\$0.00	Integrated the MLTSMPL list and MLTPA list with the Master Tracker List	Establish projects and budgets for FY 2014-15
431	Mammoth Trails - Maintenance of "Mammoth Trails", a confederation of outdoor recreation user groups and clubs that meets monthly.	4				\$1,200.00	\$1,200.00	\$100.00 per month to encourage user groups to communicate and plan jointly.	
461	MLTS Data Library - Collection and maintenance of GIS, use information, and other data relevant to the maintenance and operations of the MLTS.	4				\$1,000.00	\$1,000.00	Staff start up funding to develop program	Data to be maintained by TOML
491	MLTS Photo and Image Library - Maintenance and management Development of the MLTS photographic and image library.	4				\$1,000.00	\$1,000.00	Staff start up funding to develop program	Data to be maintained by TOML
111	MLTS GOVERNANCE: MLTS Management Program - Review and updating of the current draft MLTS Management Plan including an Operations and Management plan for the MLTS. (Winter snow management of all MUP's) Work product from previous MLTPA contracts.	1			\$6,500.00	\$0.00	\$6,500.00	TOML staff review of draft complete.	Final is not needed by TOML at this time. TOML staff or consultant may be needed to create a final version.
ADMINISTRATION FUNDING SUB TOTAL					\$9,500.00	\$22,955.00	\$32,455.00		
CAPITAL PROJECT & PLANNING									
New #412	Soft Surface Challenge Cost Share Agreement w/ USFS - Development of scope, standards, budget, and deployment for the MLTS soft surface trail system.					\$5,000.00	\$5,000.00	Consultant proposal for services	Needed to precede SHARP soft surface development.
New # 571	Lakes Basin Early Opening/Late Fall Closure - Restroom/Port-a-Potty for users.	TBD				\$750.00	\$750.00	Waiting for member Taylor's report to Town Manager.	Discuss and coordinate with USFS
New #146	Over Snow Vehicle NEPA Review - USFS NEPA review of OSV use on groomed trails and non-groomed areas.	TBD				\$20,000.00	\$20,000.00	Discussions with MLTSCC & USFS	TOML portion of USFS \$86,000.00 grant match
111	MLTS GOVERNANCE: MLTS direct project management - Support for the MLTS Coordinating Committee (MLTS CC) programs and projects.		\$7,500		\$0.00	\$19,755.00	\$19,755.00	50% for direct project cost from the \$29,500.00 consultant contract + \$10,050.00 est. staff time for FY 2014-2015.	
			2013-2014						

MLR

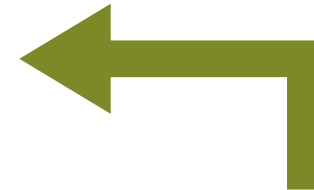
How to effectively manage the MLTS Program?



Trails Coordination



TOWN
COUNCIL



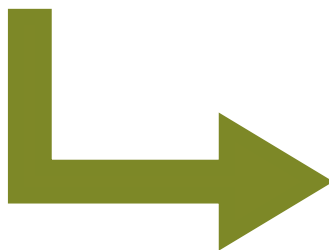
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Trails Coordination



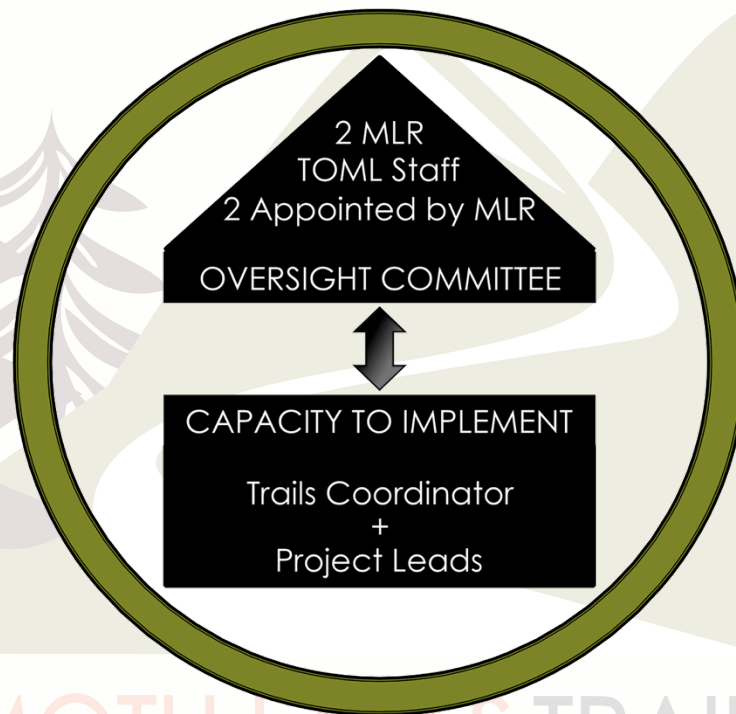
TOML



Key Agreement #1: Statement of Shared Value

“To ensure the effective, efficient and timely implementation of the Town of Mammoth Lakes’ component of the Mammoth Lakes Trails System, as defined by the Town’s adopted Trail System Master Plan, the MLTS program will be coordinated at a central point which will be accountable for MLTS Program outcomes.”

Trails Coordination



MAMMOTH LAKES TRAIL SYSTEM

OVERSIGHT COMMITTEE





CAPACITY TO IMPLEMENT



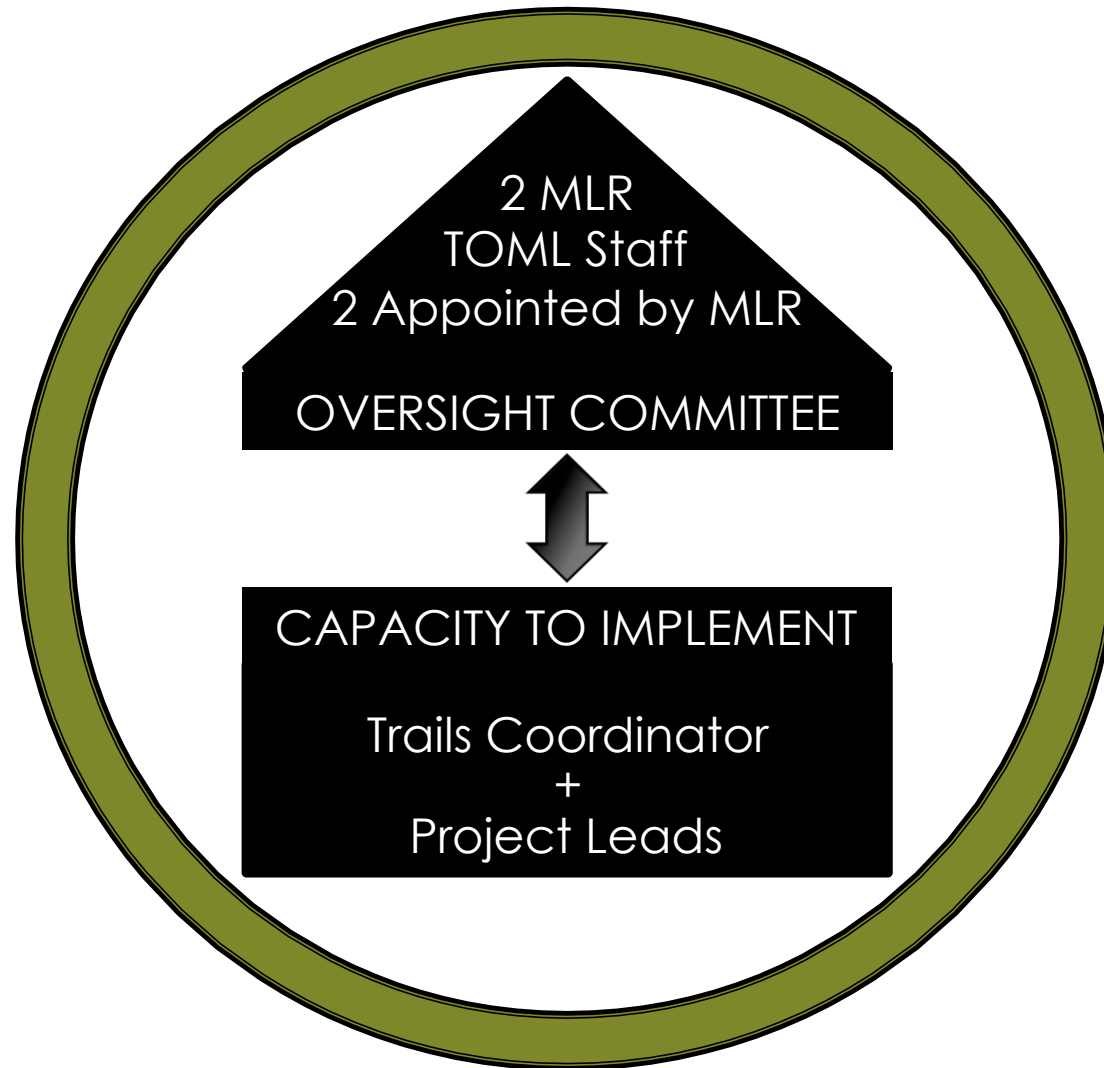
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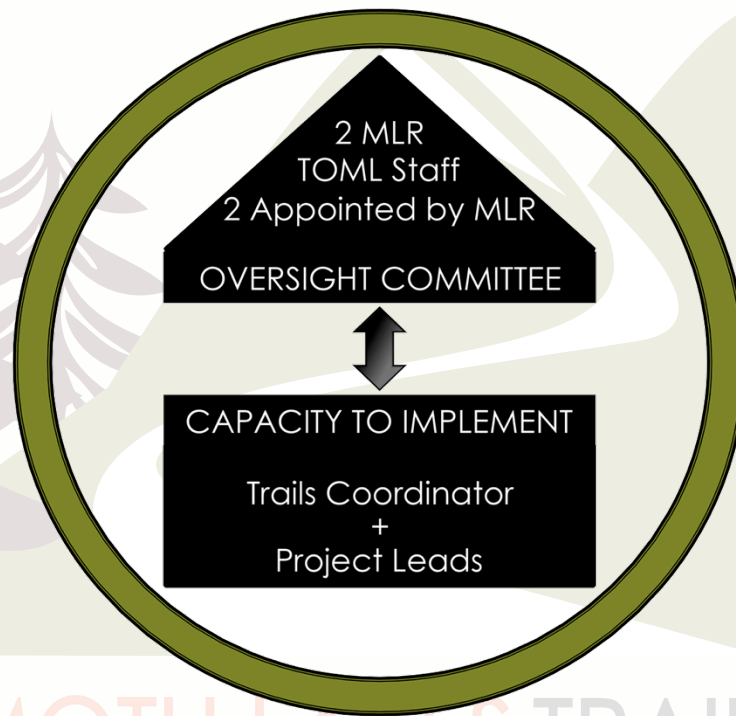


Key Agreement #2: MLTS Oversight and Policy Structure

“An effective central point for MLTS coordination and project implementation will include a governance body providing oversight and policy recommendations and expanded capacity for the regular and ongoing operations of the Town’s component of the MLTS. It is proposed that this body, to be called the Mammoth Trails Committee, would replace the current MLR MLTS committee and receive primary staff support from the proposed Trails Coordinator position. It is recommended that the committee be comprised of the following:

- 2 members of the MLR Board**
- 2 members appointed by MLR Board**
(revised from “2 members of the MLTPA Board”)
- The Town Manager or designee. ”**

Trails Coordination



MAMMOTH LAKES TRAIL SYSTEM

Trails Coordination

Added Capacity

Measure R

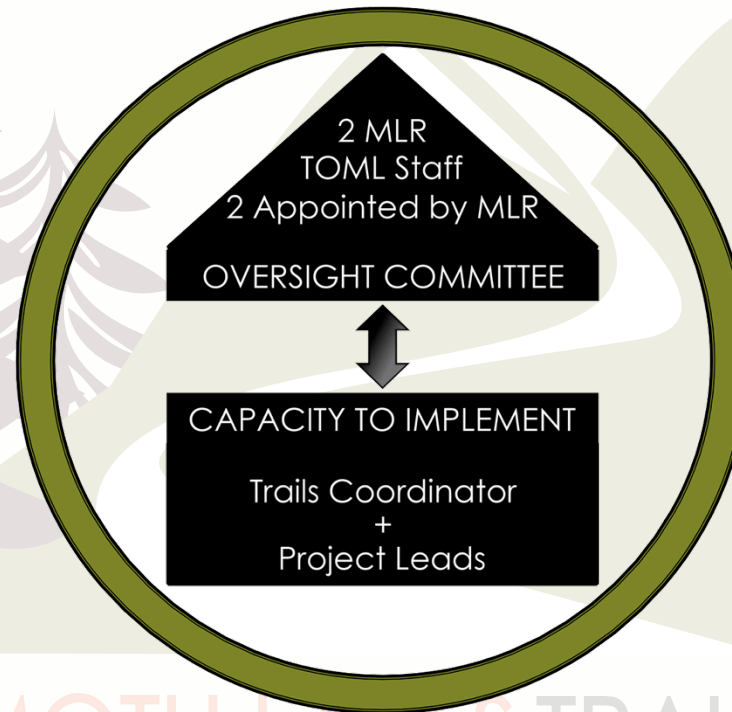
Fundraising

User Groups

Volunteers

Public Agencies

Contractors



MAMMOTH LAKES TRAIL SYSTEM

Trails Coordination

Added Capacity

Measure R

Fundraising

User Groups

Volunteers

Public Agencies

Contractors

2 MLR
TOML Staff
2 Appointed by MLR

OVERSIGHT COMMITTEE



CAPACITY TO IMPLEMENT

Trails Coordinator
+
Project Leads

WAMMOTH LAKES TRAIL SYSTEM

Trails Coordination

Added Capacity

Measure R

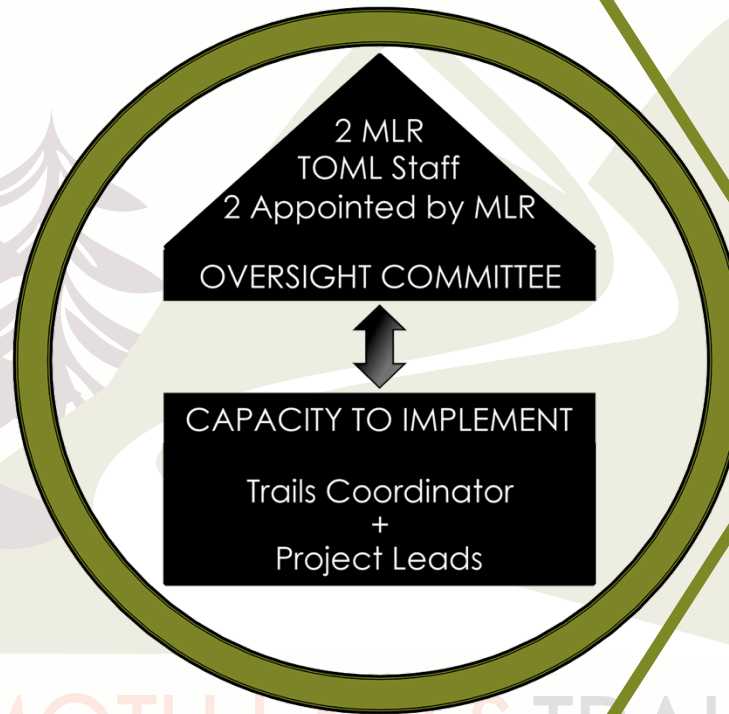
Fundraising

User Groups

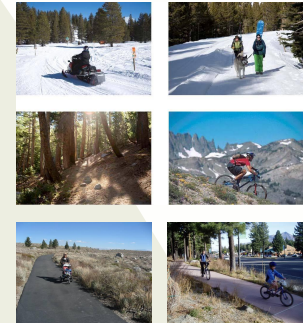
Volunteers

Public Agencies

Contractors



Implementation



Town of Mammoth Lakes Trail System Master Plan

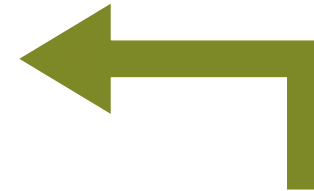
Adopted: October 19, 2011

MAMMOTH LAKES TRAIL SYSTEM



MAMMOTH LAKES TRAIL SYSTEM

TOWN
COUNCIL



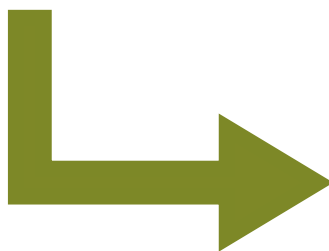
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Trails Coordination



TOML





Trails Coordinator

**REGULAR/
ONGOING**

MLR

MLR Exec Director



Trails Coordinator

**REGULAR/
ONGOING**

**REGULAR/
ONGOING**

MLR

MLR Exec Director



Trails Coordinator

**REGULAR/
ONGOING**

**REGULAR/
ONGOING**

MLR

MLR Exec Director

Mammoth Trails Committee

Implementation Recommendations

Funding Recommendations

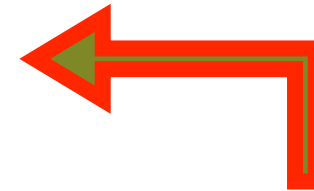
Program Accountability

Fundraising/Leveraging Reporting

A N N U A L

MLR Board

TOWN
COUNCIL



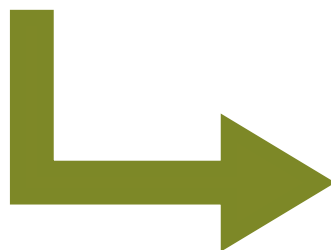
MLR



Trails Coordination



TOML



MLR

← REGULAR/
ONGOING →

TOWN
COUNCIL



MLR

ANNUAL



TOWN
COUNCIL



Implementation Recommendations

Funding Recommendations

Program Accountability

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TOWN
COUNCIL

TOML

MLR



Trails Coordination



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COUNCIL

ANNUAL



TOML



Implementation Recommendations

Funding Recommendations

Program Accountability

Town Manager

Contract for Services

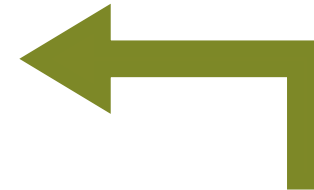
Scope of Work

Deliverables

Key Agreement #3 MLTS Program Tasks to Coordinate

“To maintain momentum for implementing MLTS projects, it is recommended that identified members of the above proposed Mammoth Trails Committee begin an immediate review of the scope of tasks outlined in the MLTS Program and Project list that is being reconciled between representatives of MLTPA, MLR and the Town. This review is intended to identify existing capacity and capabilities within the partners (MLR, Town, MLTPA) for implementing projects on the list and to inform the final job description for a trails coordinator. The review is also intended to begin to outline roles and responsibilities for the partners related to their capacities to deliver identified projects.”

TOWN
COUNCIL



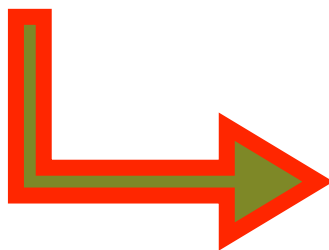
MLR



Trails Coordination



TOML





Town Manager

Contract for Services

Scope of Work

Deliverables

Trails Coordinator

Contract for Services

Scope of Work

Deliverables

Key Agreement #4: Trails Coordinator and Scope of Contract

“The Town will enter into a contract with MLTPA to provide and consolidate existing contract services including the trails coordinator that will staff the proposed Mammoth Trails committee and coordinate the implementation of the Town’s components of the MLTS Program and Project list. ”

NB: Trails Coordinator was ultimately hired by the Town

Trails Coordination

Added Capacity

Measure R

Fundraising

User Groups

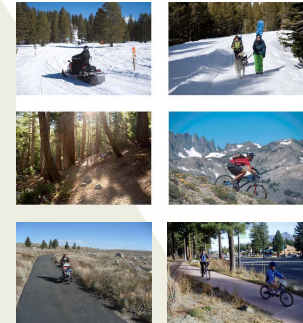
Volunteers

Public Agencies

Contractors



Implementation



Town of Mammoth Lakes Trail System Master Plan

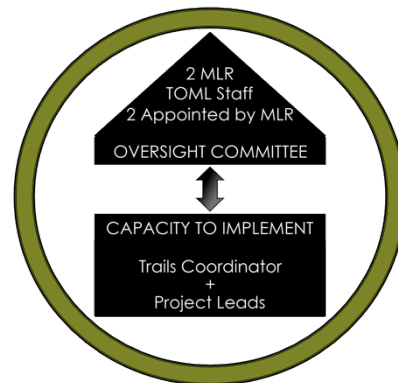
Adopted: October 19, 2011

MAMMOTH LAKES TRAIL SYSTEM

TOWN
COUNCIL

TOML

MLR



Trails Coordination





**ANNUAL+
ONGOING**

MLR

**Mammoth Trails
Committee**

**ANNUAL+
ONGOING**

MLR Board

Trails Coordinator

**ANNUAL+
ONGOING**

MLR Exec Director

Contract for Services

Scope of Work

Deliverables

WHAT'S DIFFERENT THIS TIME AROUND?

Lessons Learned

- ✓ **Oversight and implementation of MLTS projects and programs – “Trails Coordination” - needs to live together “at a central accountable point” in order to be efficient and effective.**
- ✓ **“Trails Coordination” requires annual budget allocations and dedicated capacity to direct, and for which “Trails Coordination” is accountable.**
- ✓ **As recommended by the Trail System Master Plan, the MLTS will require a full time Trails Coordinator who lives locally.**
- ✓ **The MLTS will require focused capacity and accountability to succeed.**

WHAT'S DIFFERENT THIS TIME AROUND?

Mammoth Trails Committee

Is directly accountable to the MLR Board

- **Makes intra-year policy and oversight decisions**
- **Makes intra-year financial decisions**
- **Is accountable for intra-year performance**
- **Makes annual financial and program recommendations to MLR Board of Directors**

Has dedicated capacity to implement and perform

- **Dedicated annual funding through Measure R**
- **Full time local Trails Coordinator through MLTPA**
- **Fundraising ability through MLTPA + MLR**
- **Access to MLTPA's institutional knowledge, equipment, and capacity to implement**

WHAT'S DIFFERENT THIS TIME AROUND?



Institutional Knowledge + Resources

- ✓ **Initiated the Trail System Master Plan Update**
- ✓ **Funded and Managed the Campaign for Measure R**
- ✓ **Demonstrated ability to implement and to work effectively with a variety of partners**
- ✓ **Demonstrated ability to raise funds for the MLTS**
- ✓ **Maintains assets vital to the success of the MLTS including communications capacity and data and document libraries**
- ✓ **Mission statement is consistent with providing its resources to further the success of the MLTS while pursuing a less visible role.**

WHAT'S DIFFERENT THIS TIME AROUND?

“MLTPA advocates for, initiates, facilitates, and participates in the planning, implementation, management, and stewardship of a four-season trail system in Mammoth Lakes and the immediate Eastern Sierra.”

MLTPA Mission Statement - 2007





F E B R U A R Y 1 2 , 2 0 1 2



TOWN COUNCIL APPROVES RESOLUTION FOR ENHANCED RELATIONSHIP WITH THE UNITED STATES FOREST SERVICE

“... the Town of Mammoth Lakes desires to establish and formalize a high level of interagency cooperation with the USDA Inyo National Forest to plan, design, implement, construct, operate, maintain, and promote an integrated year-round trail system to be known as the Mammoth Lakes Trail System.”

TOML Agenda Bill February 12, 2012



LEGAL AND FIDUCIARY AUTHORITIES



MAMMOTH LAKES TRAIL SYSTEM MOU

mammothtrails.org MOU

USDA, Forest Service OMB 056-0017
PS-1500-15

FS Agreement No. 13-MU-11050400-013
Cooperator Agreement No.

MEMORANDUM OF UNDERSTANDING Between The TOWN OF MAMMOTH LAKES And The USDA, FOREST SERVICE INYO NATIONAL FOREST

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between the Town of Mammoth Lakes, hereinafter referred to as "the Town of Mammoth Lakes," and the USDA, Forest Service, Inyo National Forest, hereinafter referred to as the "U.S. Forest Service."

Background: Beginning in 2007, 11 agencies, organizations, and businesses entered into an MOU (The *Mammoth Lakes Trail and Public Access MOU*) to establish and provide a working public/private cooperative framework, or collaborative planning process, directed toward the establishment and maintenance of a system of public trails providing reasonable access to and enjoyment of public lands that are both within and surround the Town. In conjunction with the development of the Trails Commission MOU, the Town of Mammoth Lakes prepared and adopted a Trail System Master Plan outlining a program of trails development, maintenance, and promotion as a framework for implementation of the Mammoth Lakes Trail System (MLTS).

On February 1, 2012, the Mammoth Lakes Town Council unanimously adopted Resolution No. 12-09. This policy decision directed the Town Manager to establish and formalize a high level of interagency cooperation with the U.S. Forest Service, to plan, design, implement, construct, operate, maintain, and promote a program of trails-based recreational experience enhancements to be known as the Mammoth Lakes Trail System. This action, along with the appointment of the Mammoth Lakes Trail System Coordinating Committee (MLTSCC) empowered the Town of Mammoth Lakes to work more closely with the U.S. Forest Service to fulfill the intent and desire of the Resolution.

Title: Mammoth Lakes Trail System

- I. PURPOSE:** The purpose of this MOU is to document the cooperation between the parties to create an enhanced trails-based recreational experience using a comprehensive program of physical trails improvements; integrated wayfinding and interpretation using both traditional and contemporary communication formats; and continuing system maintenance in accordance with the following provisions.

USDA, Forest Service OMB 056-0017
PS-1500-15

FS Agreement No. 13-MU-11050400-015
Cooperator Agreement No.

MEMORANDUM OF UNDERSTANDING Between The TOWN OF MAMMOTH LAKES And The USDA, FOREST SERVICE INYO NATIONAL FOREST

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between the Town of Mammoth Lakes, hereinafter referred to as "TUML," and the USDA, Forest Service, Inyo National Forest, hereinafter referred to as the "U.S. Forest Service."

Title: Maintenance and Operation of MLTS Website

- I. PURPOSE:** The purpose of this MOU is to document the cooperation between the parties to maintain and operate an interactive web and mobile data product, www.MammothTrails.org, that complements the Mammoth Lakes Trail system in accordance with the following provisions. The website will significantly improve and expand the wealth of trails and outdoor-recreation information made available to the site visitor.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

On February 1, 2012, the Mammoth Lakes Town Council unanimously adopted Resolution No.12-09. This policy decision directed the Town Manager to establish and formalize a high level of interagency cooperation with the USDA Inyo National Forest to plan, design, implement, construct, operate, maintain, and promote an integrated year-round trail system to be known as the Mammoth Lakes Trail System (MLTS). This action, along with the appointment of the Mammoth Lakes Trail System Coordinating Committee (MLTSCC) empowered the Town to work more closely with the Forest Service to fulfill the intent and desire of the Resolution. The MLTSCC identified a number of on-the-ground projects within the Mammoth Lakes Trail System, including the need to create, maintain and operate a comprehensive website (www.Mammothtrails.org). The website went "live" in 2012 and added to in 2013 and beyond. With a high quality website the public is given timely and up to date information on recreation opportunities and trail conditions. With a quality website for the public to rely on, the Forest Service staff at the Mammoth Lakes Welcome Center is relied upon less for trail information freeing them up for other duties.



LEGAL AND FIDUCIARY AUTHORITIES



At the request of the Mammoth Lakes District Ranger, the Town and the USFS will maintain direct communications and a dedicated working relationship regarding the Mammoth Lakes Trail System consistent with the efficient disposition of the fiduciary authorities of both agencies.

Key Agreement #2: MLTS Oversight and Policy Structure



“TOML Staff” - the Town Manager or his designee - will be charged with performing the role of liaison from the Mammoth Lakes Trail System to the Town Manager and the United States Forest Service.



MAMMOTH LAKES TRAIL SYSTEM



Thank You !
September 9, 2015