



Office of Outdoor Recreation

P.O. Box 1609, Mammoth Lakes, CA, 93546

(760) 965-3650

www.townofmammothlakes.ca.gov

MLTPA TASK ORDER 3 Implementation Services Agreement

Date: July 1, 2025 – June 30, 2026
Contractor: MLTPA Foundation (MLTPA)
Project Title: Implementation Support

A. PROJECT DESCRIPTION AND BACKGROUND INFORMATION

Contractor shall provide Project / Contract Management and ongoing project coordination services with the Town through the designated point of contact within the Office of Outdoor Recreation (OOR). Contractor shall also provide financial accounting and project financial tracking support and updates as requested to provide the Town and, as necessary, oversight bodies requesting information. Contractor shall advise Town Manager and OOR point of contact if funding for a designated task is being spent at a greater than anticipated rate which could prevent year-long service delivery or completion of a given task. As directed, Contractor shall make available its staff to attend meetings, provide documents, and produce and provide reports and presentations. As determined by the Town, the parties will review specific Mammoth Lakes Trail System (MLTS) SOPs, related handbooks, plans, reporting documents, task assignment documentation, etc. to determine need for updates. SOP's may be amended from time to time. Upon request, updates to identified documents may be assigned to contractor.

B. SCOPE OF SERVICES

#3a GIS – MLTPA GIS

TOML Primary Point of Contact: Andrew Mulford, Trails Program Manager

MLTPA Project Lead: Dillon Osleger, Natural Resources & GIS Manager

- **Deliverables:** Ongoing as needed support and delivery of geospatial data to complete requested work for TOML OOR and MLTS projects. As needed work efforts may include maintenance and updating of geodatabases and mapping support for use on MLTS sign graphics.
- **Known Project Specifics:** Support related to updating geospatial data in Mammothtrails.org and updating maps on Type 2 & 4/6 maps as needed.

#3b Data

TOML Primary Point of Contact: Andrew Mulford, Trails Program Manager

MLTPA Project Lead: Dillon Osleger, Natural Resources & GIS Manager

- **Deliverables:** Manage trail counter deployment, tabulation, and analysis of collected data. Develop presentations and analyses of trail counter data and other relevant collected data (i.e. Beacon checkers) provided by TOML, including story maps or other requested digital collateral providing trail use data to assist in future TOML decision making with public, private sector, and agency partners.
- **Known Project Specifics:** OOR can provide the MLTPA data lead with information related to install/removal timeframes, inspection frequency, number of counters to deploy, and at what locations. Currently, there are 30 counters across the system, but this number is subject to change. Presentations of data, including story maps if requested, will occur twice yearly at minimum, roughly

in May (examination of winter data) and again in roughly December (examination of summer data).

C. TOWN PROVIDED DOCUMENTS

Additional documents may be provided by the Town per the consultant's request.

D. PROPOSED PROJECT SCHEDULE

Project Initiation Date	July 1, 2025
Deliver all final products (editable and non)	June 30, 2026

Project tasks will be assigned as needed, at which time more specific schedules and milestones will be addressed.

E. CONTACT PERSONS: TOML

Agreement Management

Rob Patterson
Town Manager
760-709-2169
rpatterson@townofmammothlakes.ca.gov

Program Coordination, Task Assignments, Invoice Processing, & Designated alternate POC for all Service Areas

Lawson Reif
Outdoor Recreation Manager
760-923-8247
lreif@townofmammothlakes.ca.gov

F. CONTACT PERSONS: MLTPA

Agreement Management

Silver Chesak
Vice President, MLTPA Board
760-914-1977
silver@footloosesports.com

Program Coordination, Task Assignments, designated alternate POC for all Service Areas excluding finances and invoicing

Kristy Williams
Project Management Specialist, MLTPA
760-709-1493
kristywilliams@mltpa.org

Financial, Task, and Hours Tracking

Erin Murphy
Operations Manager, MLTPA
817-832-0406
erinmurphy@mltpa.org

Invoicing

Julie English
Enrolled Agent, Tax Accountant for MLTPA
(619) 800-1185
accounting@mltpa.org

IN WITNESS WHEREOF, this Task Order has been executed under the provisions as stated in the original *Agreement for trails coordination services* between the Town of Mammoth Lakes and **MLTPA Foundation (MLTPA)** effective as of **July 1, 2023**. By the signatures below, the parties hereto agree that all terms and conditions of this Task Order and previously agreed upon *Agreement for trails coordination services* shall be in full force and effect.

Rob Patterson

Rob Patterson (Jun 27, 2025 14:34 PDT)

Rob Patterson
Town Manager
Town of Mammoth Lakes

Jun 27, 2025

Date

Silver Chesak

Silver Chesak (Jun 27, 2025 14:54 PDT)

Silver Chesak
VICE President, MLTPA Board of Directors
MLTPA Foundation

Jun 27, 2025

Date


OOR_MLTPATaskOrder3_Implementation_250627

Final Audit Report


2025-06-27

Created:	2025-06-27
By:	Gretchen Haselbauer (ghaselbauer@townofmammothlakes.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAB0AtY2tBfXTRCnx6-K-sQnax3QXaECgX


"OOR_MLTPATaskOrder3_Implementation_250627" History

 Document created by Gretchen Haselbauer (ghaselbauer@townofmammothlakes.ca.gov)

2025-06-27 - 9:52:02 PM GMT - IP address: 162.252.90.161

 Document emailed to ag47.silver@gmail.com for signature

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 Signer ag47.silver@gmail.com entered name at signing as Silver Chesak

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 Document e-signed by Silver Chesak (ag47.silver@gmail.com)

Signature Date: 2025-06-27 - 9:54:12 PM GMT - Time Source: server- IP address: 104.28.123.34

 Agreement completed.

2025-06-27 - 9:54:12 PM GMT